

Advisory Committee Meeting Minutes
Law Enforcement Academy/ Protective Services

CHAIRPERSON: Allan Lynn		
MEETING DATE: 11/06/2014	MEETING TIME: 12:00 pm	MEETING PLACE: STC room 400
RECORDER: Norma Adkins		PREVIOUS MEETING: 10/21/2013

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Allan Lynn, Lt Wichita County Sheriff's Office	Dan Williams, Chief MSU Police Chief	Mike Hagy, Director Nortex Regional Planning Comm
Greg Fowler, Division Chair	Shana Munson Associate Dean of Career and Technical Education	Ernie Cooke, Capt. Texas Dept. Of Criminal Justice
Mike Hopper, Coordinator of Protective Services	Norma Adkins, Training TDCJ	Justin Bailey, VP State National Bank
David Duke, Sheriff Wichita County Sheriff's Office	Kevin Folmar, SGT WFPD	
MEMBERS ABSENT:		
Tony Fidele, Attorney Perdue, Brandon, Fielder, Collins & Mott	Nathan Moran, Professor, MSU	Lewis Templeton, Judge Wilbarger County

AGENDA (NOTE: Delete items not covered in this meeting)

Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action	Program Coordinator
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:	Discussion	Chair
Budget Cuts		
Police Academy	Discussion	Chair
Continuing Business:		
Program Statistics	Discussion	Chair
Insert rows as needed		
New Business:	Discussion	Chair
Program statistics: Graduates, majors, enrollment	Information	
Workplace competencies	Discussion	Chair
Evaluation of facilities, equipment, and technology	Discussion	Chair
Advice on selection and acquisition		

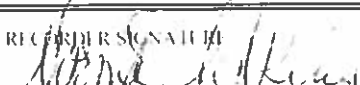
of new equipment and technology		
External learning experiences, employment, and placement opportunities	Discussion	Chair
Promotion and publicity about the program to the community and to business and industry	Discussion Information	Chair
Professional development of faculty	Discussion Information	Chair
Needs of students from special populations	Discussion Information	Chair
Curriculum Decisions:	Discussion	Chair
Review goals and objectives		
Program revisions, curriculum course review		
Other:		

MINUTES (NOTE: Delete items not covered in this meeting)

Key Points	Summary of Action, Discussion, Information Responsibility and Plans for Follow-up and Reporting
Purpose of Advisory Committee	Shana Munson advised members that the Committee is very important to the current Technical Education Programs in order to produce the graduates that will actually be hired in the workforce, with the skills that are needed. We want to make sure that we are targeting the fields, knowledge and abilities to ensure that we are producing the graduates to succeed in today's work force.
Election of Chair and Recorder	Chairman: Capt. E. Cooke Recorder: Officer Norma Adkins All approved to nominate Capt. E. Cooke as Chairman, and all approved Officer Adkins to continue her role as Recorder.
Approval of minutes	Motion by Lt. Allan Lynn, second Chief Duke, to approve the minutes from the last meeting. Minutes approved.
Old Business:	* 2013 - 2014 Police Academy had a 100% pass rate with 17 cadets. Capt. Hopper elaborated by explaining that there were 17 cadets that took the TCOLL exam in May and overall average was 87. He went on to say that 15 out of the 17 are working at jobs. One moved to Florida. * School Marshall training. Capt. Hopper explained that last year a School Marshall training was implemented, this type of training could only be trained at Academies. Capt. Hopper and 10 others attended the training in order to be allow to train others. As of right now the need for the training has not been requested, but if it is, Vernon Skills Training Center is one of ten places where the training can be taught.
Continuing Business	Workplace competencies and TCOLL pass rate work together, our pass rate is 100% and a job placement rate of 85% to 90%.

New Business	<p>* Mid-Year Report: This report is generated to show any changes or updates of any kind that may be going on in between Advisory Meetings, examples are pass rates, School Marshall programs and any other changes.</p> <p>* The next Police Academy is set for September 2015, the academies are now being scheduled with the school year. This makes it easier for the cadets to be off during the summer months for those planning vacations.</p> <p>* IDCJ Pre-Service Academy is set for Feb. 12, we are averaging 25 to 30 Cadets per class.</p> <p>* Academy Rules: The Academy Rules are being revised and approval is needed from the Committee members to change .2 CONDUCT rule .214 & .215..</p> <p>214 Any arrest for a class B or above is automatic dismissal from class.</p> <p>.215 Any Assault Family Violence, including Class C, is an automatic dismissal from class.</p> <p>.216 Students must notify Academy Coordinator of any contact with Law Enforcement Officials, Including but not limited to: a suspect, a victim, a Witness, Traffic citation etc</p> <p>The Committee advised that the Vernon College Student Handbook be given to all cadets to follow when it comes to conduct, and supply the cadets with the online version in order to access it</p> <p>* Update Resumes: If anyone has had any changes in addresses or job positions please advise to update with TCOLE.</p> <p>* State requires us to meet 25% percent to not be gender bias. Lots of effort is put into drawing both genders into all classes that are offered. During recruitment the College ensures that both genders are present to talk with anyone wanting information about classes. This helps to encourage both genders to ask questions comfortably and not feel intimidated.</p> <p>WSCO has a Lateral Academy going on now with 3 students graduating in Dec. 2014</p> <p>Nortex- will be hosting a Specialized Training in the Spring and Street Crime Training in March of this year, along with a Basic Swat Training and Hostage Negotiators Training with 20 slots opened.</p>
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Program statistics: Graduates, majors, enrollment	<p>Workplace competencies and TCOLI pass rate work together. With a pass rate of 100% and a job placement rate of 85% to 90%.</p> <p>TCOLI exam in May and overall average was 87%. 15 out of the 17 are working at jobs.</p> <p>IDCJ Pre-Service Academy is set for Feb. 12, 2014</p> <p>The next Police Academy is set for September 2015</p>
Review goals and objectives	
Evaluation of facilities, equipment, and technology	All is working great and very much appreciated from students and faculty.
Advice on selection and acquisition of new equipment and technology	
External learning experiences, employment, and placement opportunities	Good placement rates of 85% for law enforcement positions. All with in the surrounding areas: Burkburnett, Iowa Park, Archer, Clay, Wise Co, Bridge Port PD etc.... Wichita Falls P.D. is now doing lateral transfers as well.
Promotion and publicity about the program to the community and to business and industry	The Police Academy will be promoting at the Christmas at City Lights Parade on Nov. 22, 2014 by using the patrol car and cadets handing out candy. other promotions include the Hotter the Hell, the Vernon Rodeo Parade, Sophomore Roundup, and Gentex Day
Professional development of faculty	
Needs Of Students from special populations	Scholarships are set aside for those in need to fulfill the monies needed to attend the academy.
Program revisions, curriculum course review	<p>TCOLI has updated their material with new power point presentations and staying within the rules and learning objectives that TCOLI provides.</p> <p>Matrix charts indicates what is required to be meet by TCOLI, all are meet for the exceptions of a few. An example of one not meet is "Teamwork" under Police Speed measuring device- this can only be done solo...</p>
Other:	

RECORDER SIGNATURE 	DATE 12/2/2014	NEXT MEETING Feb 2015
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